



1008 Park St. Peekskill, NY 10566

914.736.2000

www.peekskillcelebration.com

Arts & Craft Vendor Application

Submission Deadline: May 26, 2011

Location: Peekskill Riverfront Green, Peekskill New York
Dates: Friday, August 5 & Saturday, August 6
Space: 10' x 10'
Set up: Friday beginning at 1pm
Saturday beginning at 9:00am
Hours of Operation: Friday, 5:00pm – 9:00pm
Saturday: 10:00am – 9:00pm
Fee: **\$100.00** Payable to: Peekskill Celebration

Fee covers the following:

1. Space rental, Space Size: 10' x 10'. Festival Management will determine where the vendors will be located to ensure maximum coverage for vendors and festival attendees.
2. Vendor passes for all employees
3. One (1) parking permit

Hook ups for electricity are not available.

An additional **half space** (5' x 5') can also be reserved for an **additional \$40.00**.

Additional Opportunity: 1/3 of 2 col. advertisement in Celebration Program Guide - **discounted to \$130** from \$200 – see attached for details.

Fees must be received by 5/26/11. Receipt and acceptance of application will be confirmed in writing by July 15, 2011.

Refund policy: Cancellations will be accepted and a refund (less \$25 service fee) by check will be made if Festival Management is notified in writing no later than July 1, 2010. No refunds will be made after July 1, 2010.

Vendor is responsible for the following:

1. Vendor is responsible for providing their own tables, chairs, tents and product signs
2. Work is to be displayed attractively, tables covered to the floor, trash and packing materials out of sight.
3. **Vehicles must be moved to designated parking area by 3pm on Friday and 9:00am on Saturday.**
4. **VEHICLES ARE NOT PERMITTED ON THE GRASS FROM 9AM - 10PM ON SATURDAY or From 3PM – 10PM ON FRIDAY.**
5. Compliance with any and all state and local regulations regarding sale of product (i.e.: NY State sales tax # displayed)
6. **Vendor must have booth set up and ready for operation by 4pm on Friday and 10:00am on Saturday. Vendors will not be permitted to set up after the Celebration has been opened to the public.**

Peekskill Celebration Is A Rain Or Shine Event

Peekskill Celebration 2011

Craft Vendor Application

Peekskill Celebration is not responsible for any theft, or damage to your vehicle or stand/equipment or merchandise. Festival Management will make Booth assignments. Peekskill Celebration is a rain or shine event. **Vendors are to be set up by 10:00am on Saturday; failure to do so will result in forfeiture of space without refund.**

Section A – We/I have read and understand all the conditions/rules for vendors as stated above:

Name of Business _____

Name of Owner _____

Contact Name (if different than above) _____

Telephone #: _____ Fax # _____

E-mail address: _____ NY State Sales Tax #: _____

Address: _____

I would like to participate in the 10% coupon offer: yes _____ no _____.

I would like to have an advertisement in the Program Book: yes _____ no _____.

Signature of applicant: _____

Please return page 2 to: Peekskill Celebration, 1008 Park St., Peekskill NY 10566

Attention: Catherine Montaldo. You should make a copy for your records.

Fees must be received by 5/26/11. You will receive a written confirmation of site placement by 7/15/11. For questions please call: 914 736 – 2000.

Description of work/ merchandise: (photos of display and goods are appreciated & will be returned)

For office use only

Date Check Received _____ Check #: _____ Size of space _____ Advertisement: _____

Date Confirmation sent: _____ NY State Sales # received: _____ Placement _____

Peekskill Celebration Is A Rain Or Shine Event